

Staff Training Week

Starts on June 17th, 2019 at 9:30 am

Camp Address

- 58000 Apple Canyon Rd. Mountain Center, CA 92561
- Some roads may still be closed, please double check to ensure that your route to camp is not closed.

Arriving @ Camp

- I need to be picked up at the airport: (ONT) Ontario International Airport (Only).
Airport pickup is SUNDAY, June 16th. Be on the curb at 12:00 pm (noon).
Please RSVP to Jeremy.Cruz@seccsda.org asap.
- I need to arrive at Pine Springs Ranch early.
Early arrival is SUNDAY, June 16th from 6:00 pm until 8:00 pm.
Please RSVP to Jeremy.Cruz@seccsda.org asap.
- I am arriving at camp at the normal time.
Registration for staff is on MONDAY, June 17th from 9:30 am to 10:30 am. No RSVP is required.

June 17th Schedule

**Times are approximate*

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|------------------|---|
| 8:00 am | Camp Gate Opens. If you arrive before 8 am the camp gate will be closed. |
| 08:00 - 09:00 am | Breakfast for employees who arrived on Sunday. |
| 09:30 - 10:30 am | Employee Registration (Ponderosa Room) & Move in (North & South Village) |
| 11:00 - 11:45 am | Welcome to PSR Camp (Ponderosa Room) |
| 11:45 - 12:00 pm | Supervisor Circle (Meet your department supervisor, all flex staff visit Cafeteria) |
| 12:00 pm | Flex Staff: Group #1 starts cafeteria training (Cafeteria) |
| 12:00 - 01:00 pm | Getting to Know You! (Ponderosa Room) |
| 12:50 - 01:00 pm | Veteran Employee Meeting (Ponderosa Room) Freshmen dismissed to cafeteria. |
| 01:00 - 02:00 pm | Lunch |
| 02:00 - 06:00 pm | Employee HR Paperwork (Ponderosa Room) & Rotation Stations (around camp, see SM) |
| 06:00 - 06:50 pm | Dinner |
| 06:50 pm | Dismiss to Family Group Training (TBD) |
| 07:00 - 08:30 pm | Family Group #1 (Various Locations) |
| 08:30 - 09:00 pm | Worship (Ponderosa Room) |
| 09:00 - 10:00 pm | Program casting / dismissal to prepare for lights out |
| 10:30 pm | Lights out |

Lights Out

Don't let 'Staff Training Week' wear you out before the campers arrive.

- Be in your cabin, with your waterbottle filled, and ready for bed by 10:30 pm.
- Be a responsible cell phone user, don't plan to use your cell phone in the parking lot after 10 pm so you have time to get ready for bed.

Camp Supervisors

Your camp supervisors have a lot of experience at camp and their goal is to guide you, help you learn, and talk with you about how to improve. You can help us out a lot by:

- Using your cellphone during appropriate times like before am worship, meal breaks, or after pm worship.
- Being on time and following the schedule.
- Asking us questions and talking with each other. Some of the best resources are your fellow employees.

Preparing for Staff Training Week

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Dress Code

- Shorts/Skirts – Shorts or skirts should extend to within 4” of the knee. No blue jeans on Sabbath.
- Shirts/Tops – No spaghetti straps, tube tops, etc. The length of the shirt must cover one’s stomach. No inappropriate messages on shirts, such as beer slogans, inappropriate jokes, political messages, gang signs, etc. Help minimize your exposure to the sun with a modest neck line.
- Swimwear – Only one-piece swimwear is permitted. Men and women should avoid swimwear that is too revealing.
- Undergarments – Should not be visible.
- Tattoos – Should not be visible.
- Hair – Natural colors only.
- Sandals/Flip-flops – ONLY permitted in the shower or at the pool, and not for travel around camp. Please plan to wear shoes with a closed toe for your own protection.
- Jewelry Etc. – For safety reasons, we recommend that you avoid bringing jewelry and expensive personal gear to camp.
- One nice outfit for STW Sabbath Dinner.

Recommended Packing List

- A Bible.
- Clean clothes. Well-prepared employees will have enough clothing for 12 days, including a light jacket or sweater, long pants, swimwear, socks, undergarments, **khaki shorts or pants (for our staff photo)**, and a hat or cap (To help minimize sun exposure).
- Closed-toed shoes (i.e. tennis shoes, sneaker, etc.)
- A Flashlight
- Insect repellent
- A modest, one-piece swimsuit (Two-piece swimsuits will not be allowed)
- A pillow & pillowcase
- Sandals/flip flops (for the shower)
- A sleeping bag
- Money (Either a debit card or cash)
- Sunglasses
- Sunscreen
- Toiletries. Soap, deodorant, toothpaste, toothbrush, shampoo, conditioner, mouthwash, etc.
- Brush or comb
- Towel & washcloth
- Identification to complete your FORM I9. Don’t forget!
- Other items you think you’ll need to enhance your own personal comfort.

Do not bring...

- Drugs, alcohol, cigarettes, marijuana (Including edibles), lighters, matches, vape pens (JUUL) or supplies, firearms, knives, or other weapons, condoms.
- Expensive personal items, like purses, jewelry, smart watches, or gaming systems (Nintendo Switch, XBox, Playstation, etc.)
- Drama: From your life away from camp or with others at camp from previous seasons.
- Damaged clothing.
- Medication that doesn’t belong to you.
- Unpackaged food.